Understanding MARC 21 Bibliographic Records

Session 1

Presented by Emily Dust Nimsakont

PowerPoint by Devra Dragos, Nebraska Library Commission; revised by Sharon Mason, Charity Martin & Emily Dust Nimsakont

Agenda

- Handouts
- What is MARC/History of MARC
- Automated systems
- Parts of a MARC record
  - Content Designation
    - Variable fields
    - Fixed fields or Variable control fields

Slides and Handouts

http://nlc.nebraska.gov/handouts/classmaterials/marcfall11/marc.html

Commonly Used MARC Tags with Commonly Used Indicators and Subfields

MAIN ENTRY	1st Indicator	2nd Indicator	Subfields
Personal name			
100 (NR)	0 Forename 1 Surname 3 Family name	Blank	a Name (NR) q Qualification (NR) b Numeration (NR) c Titles [e.g. King] (R) d Dates (NR)
Corporate name			
110 (NR)	0 Inverted name 1 Jurisdiction name 2 Name in direct order	Blank	a Name (NR) b Subordinate unit (R) n Number (R) d Date (R) c Location (NR)
Meeting name			
111 (NR)	0 Inverted name 1 Jurisdiction name 2 Name in direct order	Blank	a Name (NR) n Number (R) d Date (R) c Location (NR) e Subordinate unit (R)

Resources for MARC Information

Online sources for information on MARC tagging (accessible to anyone):

- *MARC Standards*; http://www.loc.gov/marc/ provides links to:
  - *MARC21 Lite Bibliographic Format*
  - *MARC 21 Concise Format for Bibliographic Data*
  - *MARC 21 Concise Format for Authority Data*;
  - *MARC 21 Concise Format for Holdings Data*;
  - *MARC 21 Concise Format for Classification Data*
  - *MARC 21 Concise Format for Community Information*
  - MARC Code Lists

  (The print versions of the documentation for the various MARC 21 formats are also available from Library of Congress, Cataloging Distribution Service.)

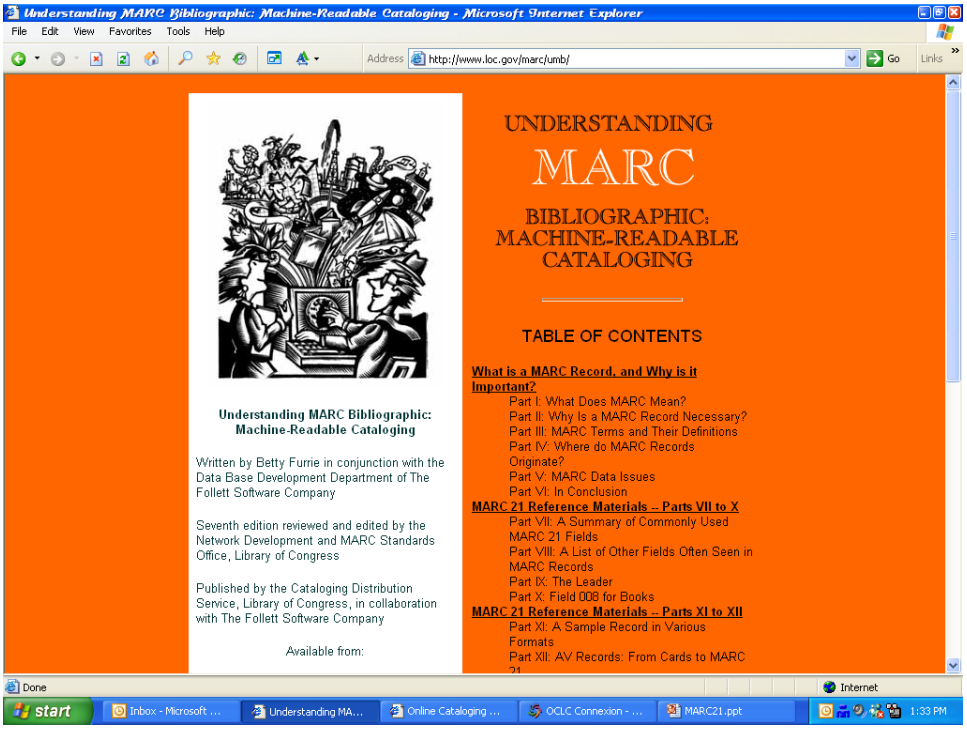
- *OCLC Bibliographic Formats and Standards;* http://www.oclc.org/bibformats/en/

- *SLC Cataloguing Cheat Sheets* (has Canadian emphasis); http://www.slc.bc.ca/cheats/

- *Understanding MARC Bibliographic: Machine-Readable Cataloging* (2003); http://www.loc.gov/marc/umb/

Print sources for examples of MARC tagging in various formats or the effects tagging has on our OPACs (books are available for checkout from Nebraska Library Commission):

- Bowman, J.H. *Essential Cataloging*
  Z694 .B645 2003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Links
Understanding MARC Bibliographic: Machine-Readable Cataloging
Written by Betty Furrie in conjunction with the Data Base Development Department of The Follett Software Company
Seventh edition reviewed and edited by the Network Development and MARC Standards Office, Library of Congress
Published by the Cataloging Distribution Service, Library of Congress, in collaboration with The Follett Software Company
Available from:
UNDERSTANDING
MARC
BIBLIOGRAPHIC: MACHINE-READABLE CATALOGING
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What is a MARC Record, and Why is it Important?
Part I: What Does MARC Mean?
Part II: Why Is a MARC Record Necessary?
Part III: MARC Terms and Their Definitions
Part IV: Where do MARC Records Originate?
Part V: MARC Data Issues
Part VI: In Conclusion
MARC 21 Reference Materials -- Parts VII to X
Part VII: A Summary of Commonly Used MARC 21 Fields
Part VIII: A List of Other Fields Often Seen in MARC Records
Part IX: The Leader
Part X: Field 008 for Books
MARC 21 Reference Materials -- Parts XI to XII
Part XI: A Sample Record in Various Formats
Part XII: AV Records: From Cards to MARC
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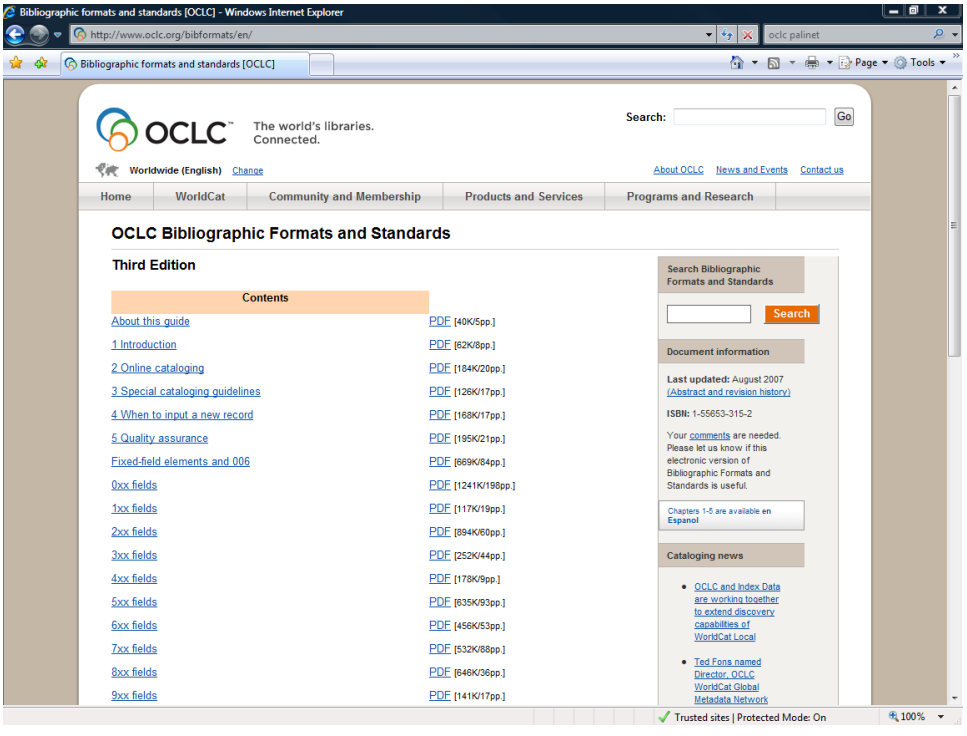
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8xx fields PDF [646K/36pp.]
9xx fields PDF [141K/17pp.]
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ISBN: 1-55653-315-2
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Chapters 1-5 are available en Espanol
Cataloging news
OCLC and Index Data are working together to extend discovery capabilities of WorldCat Local
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MARC vs. AACR2

- **MA**chine **R**eadable **C**ataloging
  - Communication standard
  - Framework for catalog record

vs.

- Anglo-American Cataloging Rules, 2nd ed., revised
  - Rules for describing items in a catalog record

Communication Standards

- ISO 2709—Bibliographic Information Exchange
  - ISO=International Organization for Standardization
  - http://www.iso.ch
- ANSI Z39.2—Bibliographic Information Interchange
  - ANSI=American National Standards Institute
  - http://www.ansi.org

History of MARC

- Pilot project (1966-1968)
  - Henriette Avram, Library of Congress
  - Used for automation of process to print cards or catalogs (book catalogs, microfiche catalogs, etc.)
- MARC Development Office/MARC Standards Office, MARBI (Machine Readable Form of Bibliographic Information)
- Variants of MARC
- MARC 21—current standard

MARC 21 Formats

- Bibliographic Data
- Authority Data
- Community Information
- Holdings Data
- Classification Data

FIC KAP

Kaplow, Robert.

The cat who killed Lilian Jackson Braun : a parody / by Robert Kaplow. – Beverly Hills, Calif. : New Millennium Press, 2004, c2003.
213 p. ; 18 cm.

In this bawdy parody, Ms. Jackson's headless body has been discovered in a men's room of a bar in Lower Manhattan. The police are busy filming reality television shows, so it falls to Braun's writer friend James Qafka and his Siamese cats, Ying-Tong and Poon-Tang, to solve the ghastly mystery.
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Automated Systems

- Software is required to manipulate and display a MARC record
  - Union catalogs/Databases
    - OCLC--Connexion/WorldCat
  - Local automated systems
    - Catalog module
    - OPAC—In-house/Web
  - Editors
    - MARC Magician

00922nam 2200217Ia 45
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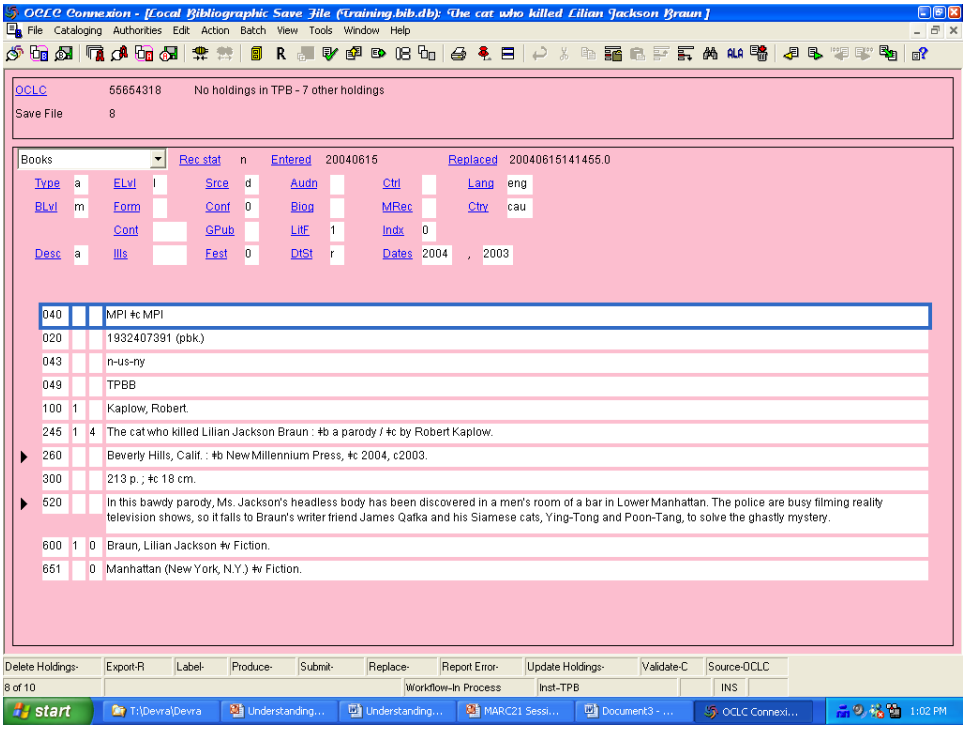
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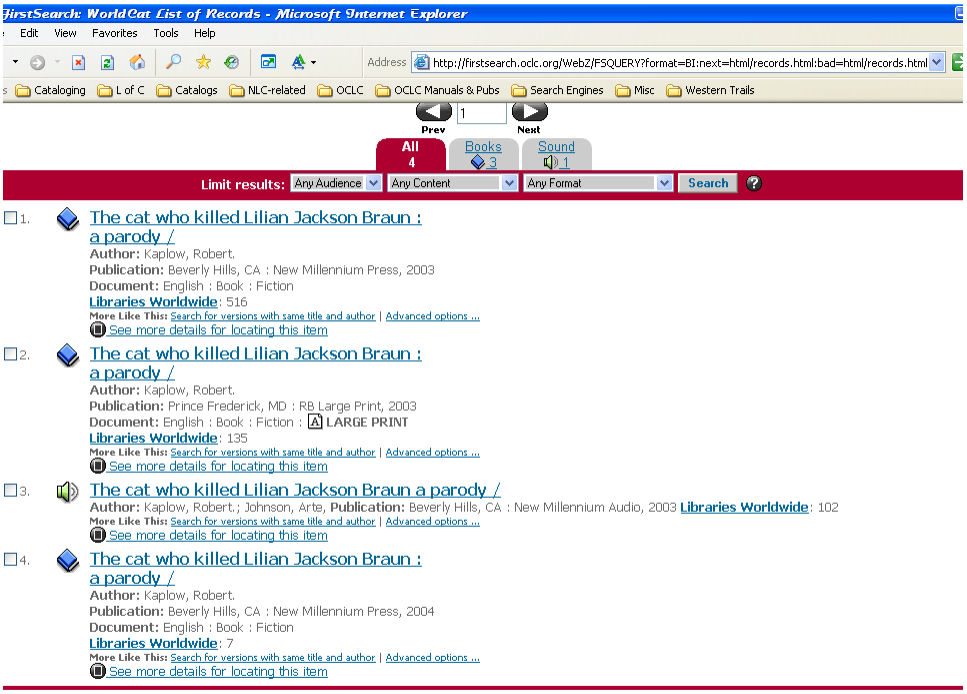
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Author: Kaplow, Robert.
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Document: English : Book : Fiction
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Libraries Worldwide: 135
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3. The cat who killed Lilian Jackson Braun a parody /
Author: Kaplow, Robert.; Johnson, Arte, Publication: Beverly Hills, CA : New Millennium Audio, 2003 Libraries Worldwide: 102
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4. The cat who killed Lilian Jackson Braun : a parody /
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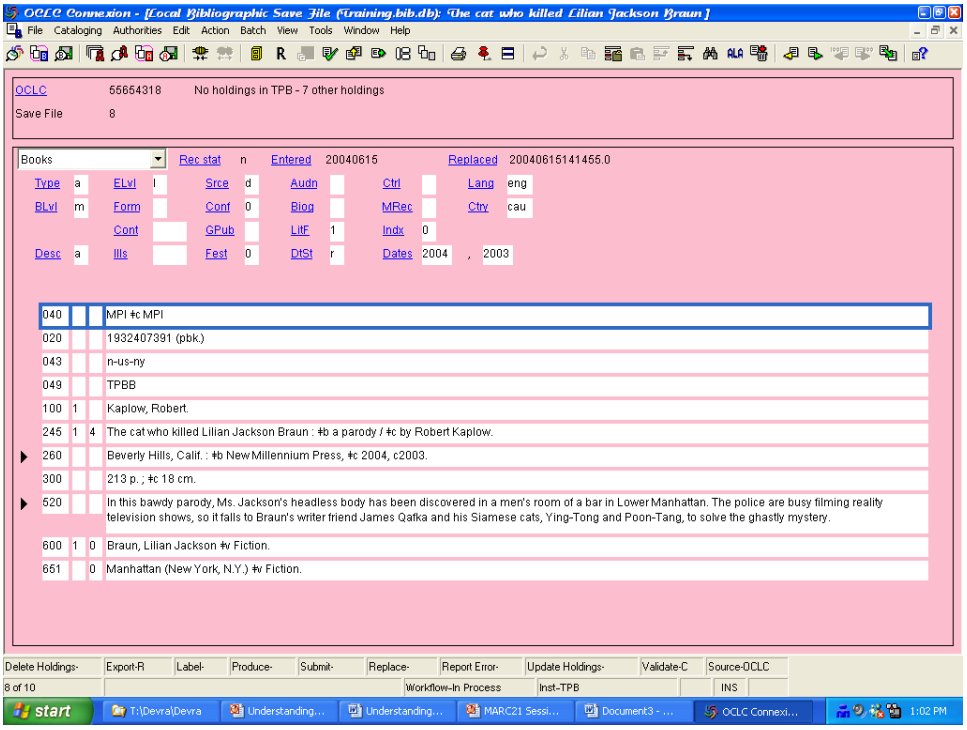
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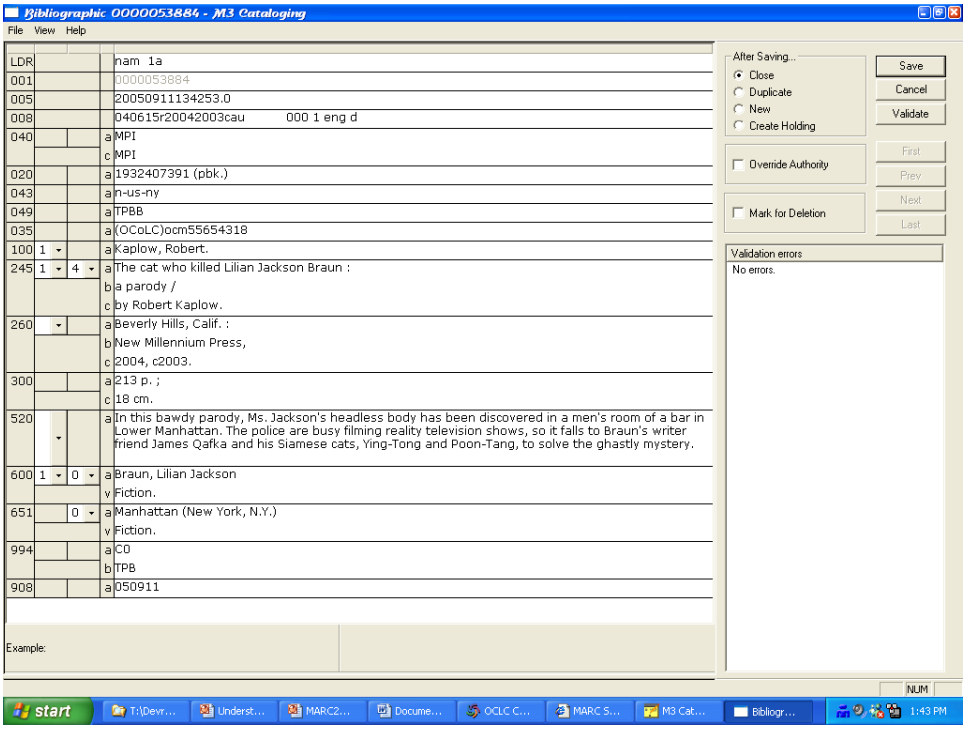
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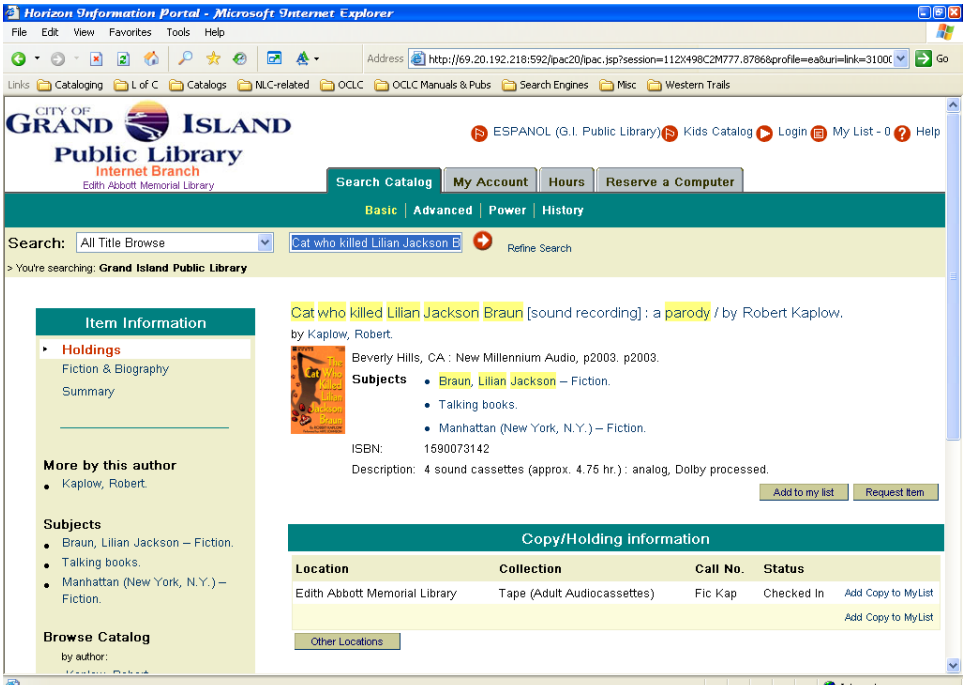
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by Kaplow, Robert.
Beverly Hills, CA : New Millennium Audio, p2003. p2003.
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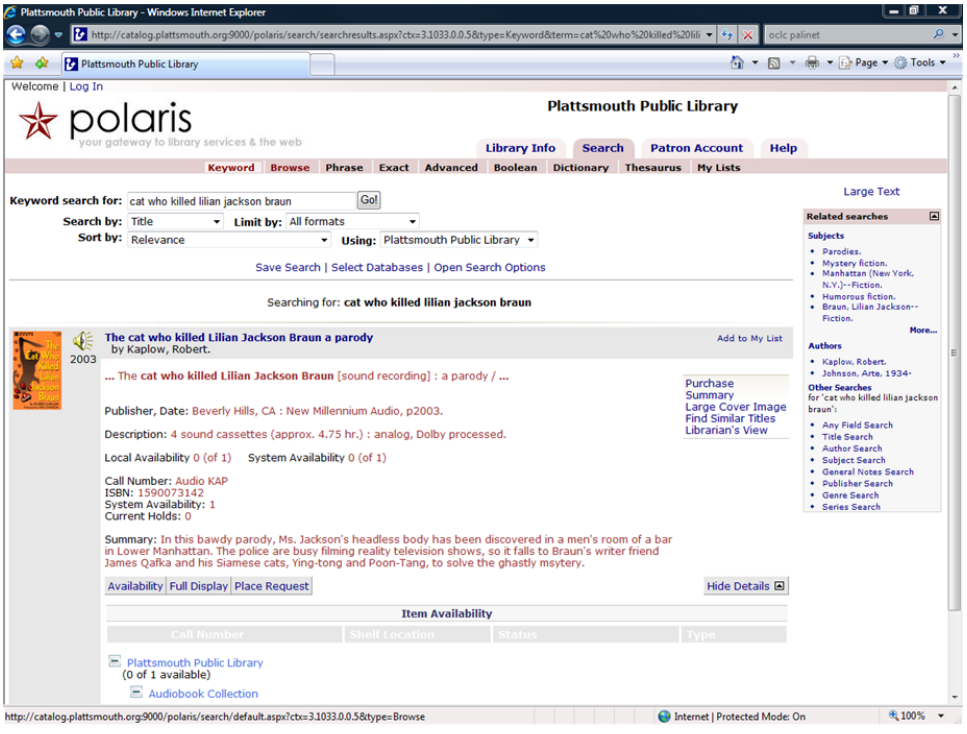
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Manhattan (New York, N.Y.)--Fiction.
Humorous fiction.
Braun, Lilian Jackson-- Fiction.
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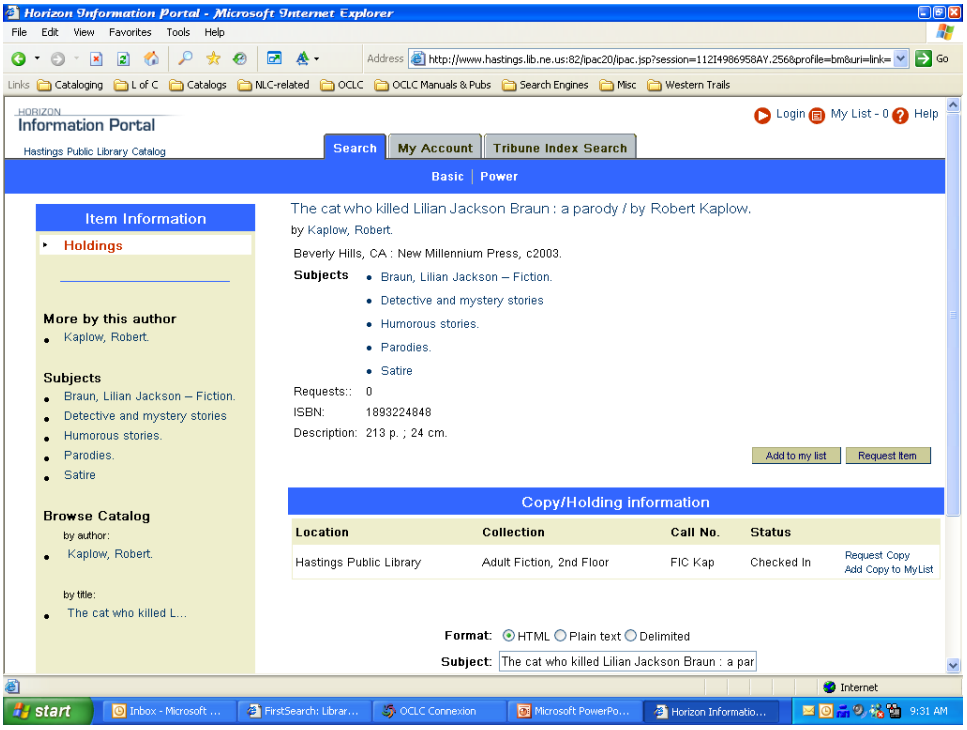
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Subjects
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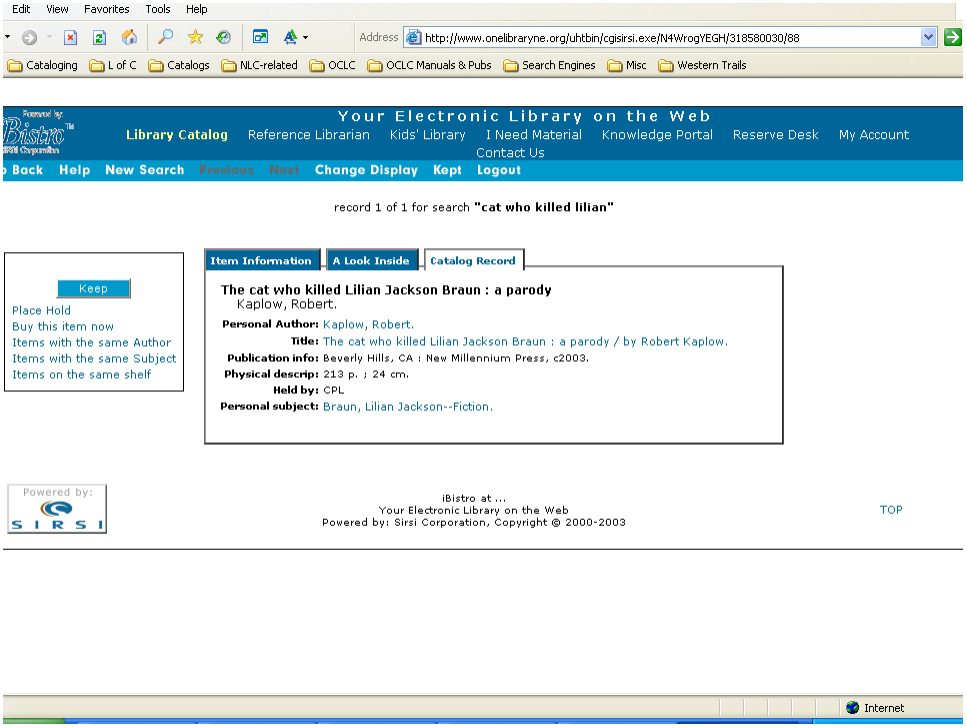
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The cat who killed Lilian Jackson Braun : a parody
Kaplow, Robert.
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Title: The cat who killed Lilian Jackson Braun : a parody / by Robert Kaplow.
Publication info: Beverly Hills, CA : New Millennium Press, c2003.
Physical descrip: 213 p. ; 24 cm.
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Personal subject: Braun, Lilian Jackson--Fiction.
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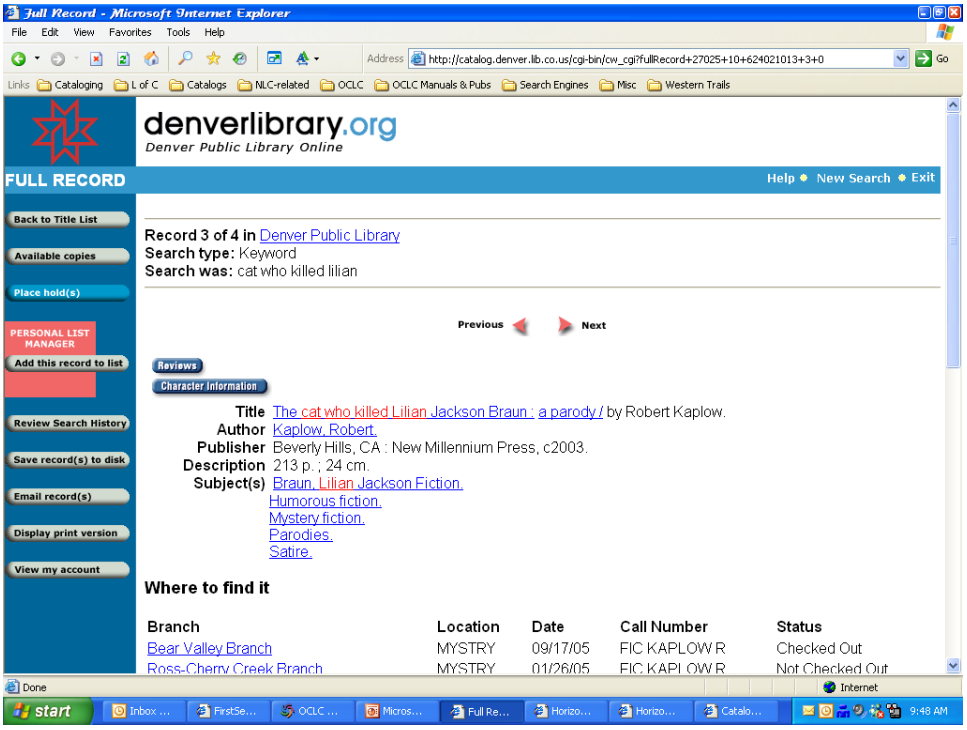
TOP
Internet



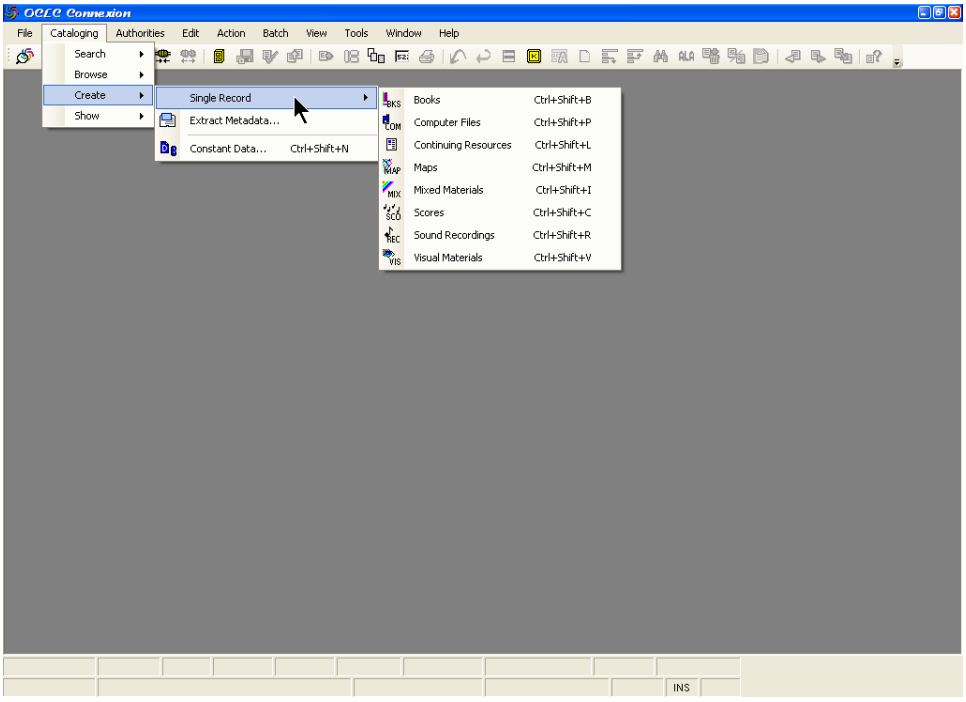
Types of Records

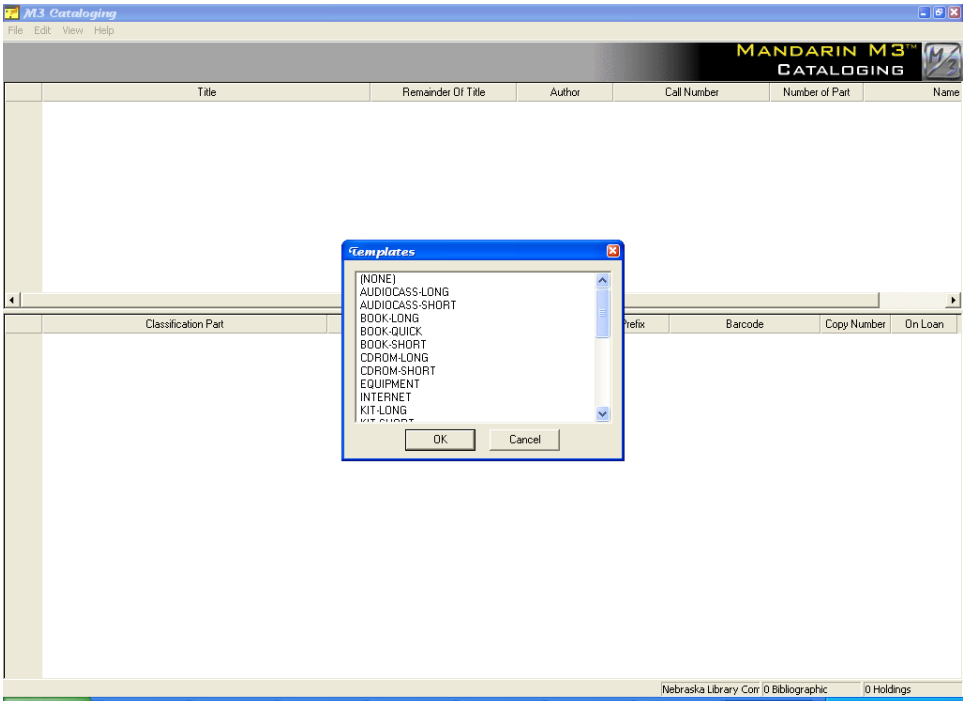
- a: Language material [Text]
- c: Printed music
- e: Cartographic material
- g: Projected medium
- i: Nonmusical sound recording
- j: Musical sound recording
- m: Computer file
- o: Kit
- p: Mixed materials

Levels

- a: Monographic component part
- b: Serial component part
- c: Collection
- d: Subunit
- i: Integrating resource
- m: Monograph/Item
- s: Serial

Workform	Type	Bib. level
Books	a,t	a,c,d,m
Continuing resources	a	b,i,s
Visual materials	g,k,r,o	a,b,c,d,i,m,s
Maps	e	a,b,c,d,i,m,s
Sound recordings	i,j	a,b,c,d,i,m,s
Scores	c	a,b,c,d,i,m,s
Computer files	m	a,b,c,d,i,m,s
Mixed materials	p	c,d,i


OCLC Connexion
File
Cataloging
Authorities
Edit
Action
Batch
View
Tools
Window
Help
Search
Browse
Create
Show
Single Record
Extract Metadata...
Constant Data... Ctrl+Shift+N
Books Ctrl+Shift+B
Computer Files Ctrl+Shift+P
Continuing Resources Ctrl+Shift+L
Maps Ctrl+Shift+M
Mixed Materials Ctrl+Shift+I
Scores Ctrl+Shift+C
Sound Recordings Ctrl+Shift+R
Visual Materials Ctrl+Shift+V
INS


M3 Cataloging
File Edit View Help
MANDARIN M3™
CATALOGING
Title
Remainder Of Title
Author
Call Number
Number of Part
Name
Classification Part
Barcode
Copy Number
On Loan
Templates
(NONE)
AUDIOCASS-LONG
AUDIOCASS-SHORT
BOOK-LONG
BOOK-QUICK
BOOK-SHORT
CDROM-LONG
CDROM-SHORT
EQUIPMENT
INTERNET
KIT-LONG
OK
Cancel
Nebraska Library Corr
0 Bibliographic
0 Holdings

Parts of a MARC Record

- Record Structure
- Data Content
  - Description
  - Subject headings
  - Classification numbers
  - Main and added entries
- Content Designation
  - Fixed fields
  - Variable fields

Variable Fields

- Contain specific pieces of information identified by:
  - Tags
  - Indicators
  - Delimiters
  - Subfield codes

Tags

- Three-digit numbers
  - Example: 245 = Title and statement of responsibility
  - As in:

245 10 $a Once upon a town : $b the miracle of the North Platte Canteen / $c Bob Greene.

Indicators

- Digits or blanks that give the computer instructions or information about the data contained in the field
  - Example: in a 245 field, the indicators 10 = Author main entry; no nonfiling characters
  - As in:

245 10 $a Once upon a town : $b the miracle of the North Platte Canteen / $c Bob Greene.

Delimiters

- Tell the computer where each subfield starts
- Sometimes denoted with $, #, _, or ǂ

Subfield codes

- Single letters or digits indicate what type of information is in a subfield
  - Example: in a 245 field, a=title proper; b=remainder of title; c=statement of responsibility
  - As in:

245 10 $a Once upon a town : $b the miracle of the North Platte Canteen / $c Bob Greene.

Commonly Used MARC Tags with Commonly Used Indicators and Subfields

MAIN ENTRY	1st Indicator	2nd Indicator	Subfields
Personal name			
100 (NR)	0 Forename 1 Surname 3 Family name	Blank	a Name (NR) q Qualification (NR) b Numeration (NR) c Titles [e.g. King] (R) d Dates (NR)
Corporate name			
110 (NR)	0 Inverted name 1 Jurisdiction name 2 Name in direct order	Blank	a Name (NR) b Subordinate unit (R) n Number (R) d Date (R) c Location (NR)
Meeting name			
111 (NR)	0 Inverted name 1 Jurisdiction name 2 Name in direct order	Blank	a Name (NR) n Number (R) d Date (R) c Location (NR) e Subordinate unit (R)
	2 Name in direct order		n Number (R) d Date (R) c Location (NR)
Conference name			
111 (NR)	0 Inverted name 1 Jurisdiction name 2 Name in direct order	Blank	a Name (NR) n Number (R) d Date (R) c Location (NR) e Subordinate unit (R)
Uniform title			
130 (NR)	0-9 Nonfiling characters	Blank	a Title (NR) n Number of part of work (R) p Name of part of work (R) l Language (NR) s Version (NR) k Form subheading (R) f Date of work (NR)

100 0 $a Madonna, $d 1958-
100 0 $a Mary, $c Blessed Virgin, Saint.
100 1 $a Kaye, M. M. $q (Mary Margaret), $d 1908-2004.
100 1 $a Buckingham and Normanby, Katherine Sheffield, $c Duchess of, $d 1681 or 2-1743.
110 1 $a Nebraska. $b Dept. of Roads. $b Bridge Design Division.
110 2 $a Nebraska Library Commission.
111 2 $a Federal Safety and Health Conference $n (51st : $d 1996 : $c Orlando, Fla.)
130 0 $a Bible. $l English. $s Authorized. $k Selections. $f 1994.

(NR)=Non-repeatable; (R)=Repeatable

Tags by hundreds

- 0XX Control info., classification, codes, etc.
- 1XX Main entries
- 2XX Titles, edition, imprint
- 3XX Physical description, etc.
- 4XX Series statements
- 5XX Notes
- 6XX Subject access fields
- 7XX Added entries
- 8XX Series added entries, holdings, location, etc.
- 9XX Locally-defined uses

FIC
KAP

Kaplow, Robert.

The cat who killed Lilian Jackson Braun : a parody / by Robert Kaplow. – Beverly Hills, Calif. : New Millennium Press, 2004, c2003.
213 p. ; 18 cm.

In this bawdy parody, Ms. Jackson's headless body has been discovered in a men's room of a bar in Lower Manhattan. The police are busy filming reality television shows, so it falls to Braun's writer friend James Qafka and his Siamese cats, Ying-Tong and Poon-Tang, to solve the ghastly mystery.
1932407391 (pbk.)

1. Braun, Lilian Jackson--Fiction. 2. Manhattan (New York, N.Y.) --Fiction. I. Title.

099 $a

FIC
KAP

Kaplow, Robert. 100 $a

245 $a : $b / $c. . – 260 $a : $b, $c.
The cat who killed Lilian Jackson Braun : a parody / by Robert Kaplow. – Beverly Hills, Calif. : New Millennium Press, 2004, c2003.

300 213 p. ; 18 cm.

500 In this bawdy parody, Ms. Jackson's headless body has been discovered in a men's room of a bar in Lower Manhattan. The police are busy filming reality television shows, so it falls to Braun's writer friend James Qafka and his Siamese cats, Ying-Tong and Poon-Tang, to solve the ghastly mystery.

020 1932407391 (pbk.)

651 $a -- $v.

650 $a -- $v.
1. Braun, Lilian Jackson--Fiction. 2. Manhattan (New York, N.Y.) --Fiction. I. Title. 245 1

Parallel Content

- X00 Personal names
- X10 Corporate names
- X11 Meeting names
- X30 Uniform titles
- X40 Bibliographic titles

Parallel Content

- X50 Topical terms
- X51 Geographic terms

System-generated Fixed Fields

- 001—control number
- 003—MARC code for organization whose control number is contained in field 001
- 005—date and time of last transaction

Partially System-generated Fixed Fields

- Leader
- 008—Coded general information

Book

```
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Type: a    ELvl:  I        Srce: d   Audn:       Ctrl:     Lang: eng
BLvl: m    Form:          Conf: 0   Biog:       MRec:     Ctry: cau
           Cont:          GPub:     LitF: 0     Indx:  0
Desc: a    Ills:          Fest: 0   DtSt: s     Dates: 2001,
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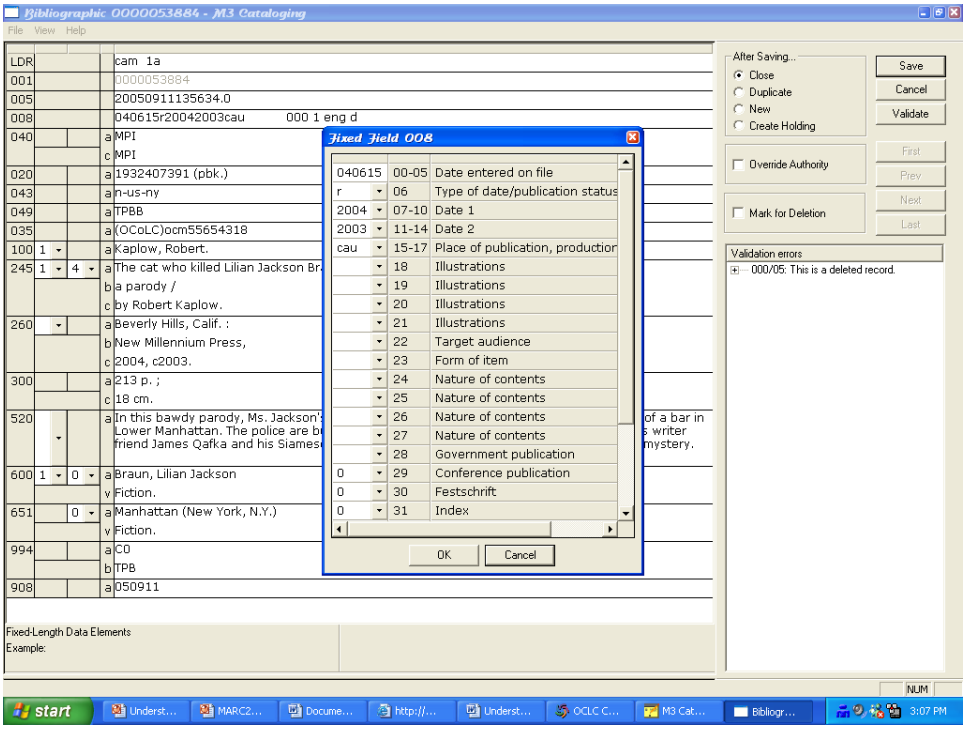
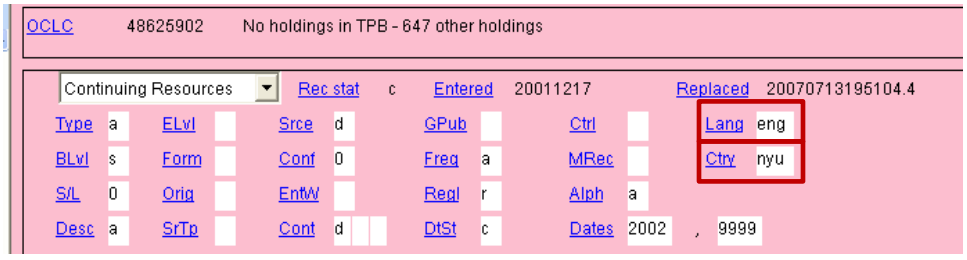
Translates to: 008 010807s2001 cau 000 0 eng d



Continuing resources



Translates to: 008 011217c20019999nyuar0 d 0 a0eng d

Visual materials

```
OCLC: 43856179              Rec stat: c
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BLvl: m    Form:        GPub:     Time: 088       MRec:     Ctry: nyu
Desc: a    TMat:  v     Tech: l   DtSt: p         Dates: 1999,1998
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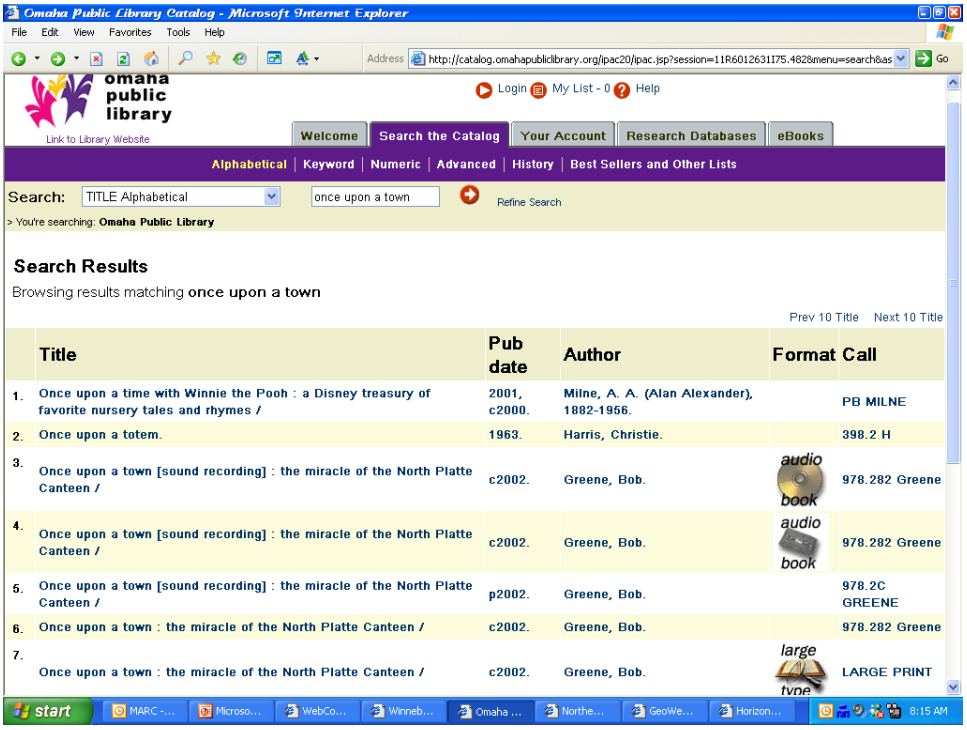
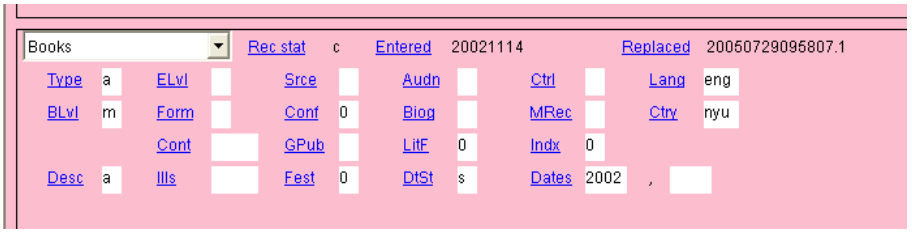
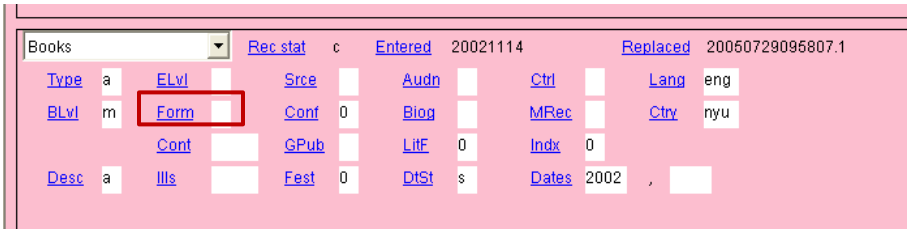
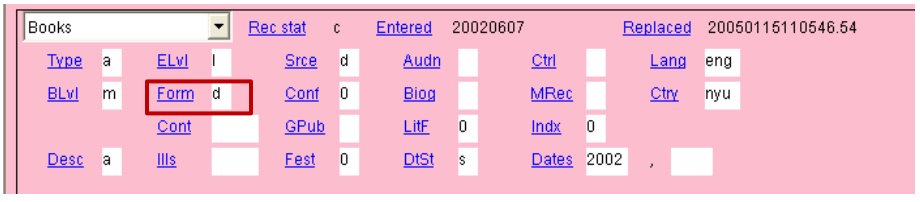
Translates to: 008 000414p19991998nyu088 vleng d









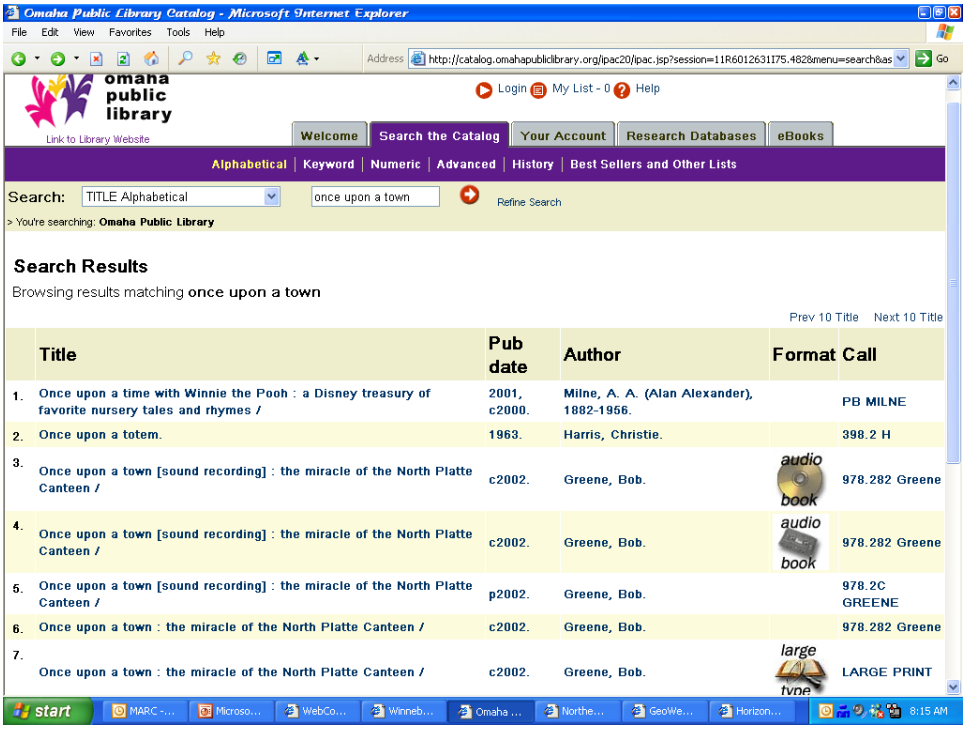
Form: d=large print

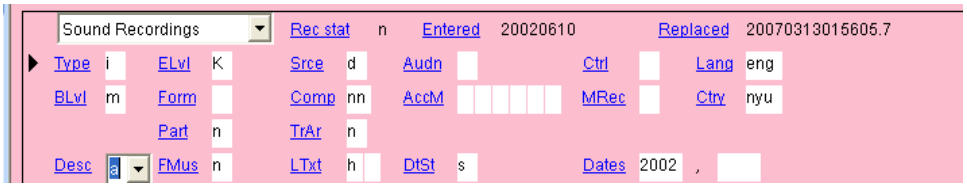
Other Control Fields

- 006—Additional material characteristics
- 007—Physical description fixed field

007 Field

- Different values for different types of material, eg.:
  - Maps
  - Videorecordings
  - Sound recordings


Omaha Public Library Catalog - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Address http://catalog.omahapubliclibrary.org/ipac20/ipac.jsp?session=11R6012631175.4828&menu=search&as
Go
omaha public library
Link to Library Website
Login My List - 0 Help
Welcome Search the Catalog Your Account Research Databases eBooks
Alphabetical | Keyword | Numeric | Advanced | History | Best Sellers and Other Lists
Search: TITLE Alphabetical once upon a town Refine Search
> You're searching: Omaha Public Library
Search Results
Browsing results matching once upon a town
Prev 10 Title Next 10 Title
Title Pub date Author Format Call
1. Once upon a time with Winnie the Pooh : a Disney treasury of favorite nursery tales and rhymes / 2001, c2000. Milne, A. A. (Alan Alexander), 1882-1956. PB MILNE
2. Once upon a totem. 1963. Harris, Christie. 398.2 H
3. Once upon a town [sound recording] : the miracle of the North Platte Canteen / c2002. Greene, Bob. audio book 978.282 Greene
4. Once upon a town [sound recording] : the miracle of the North Platte Canteen / c2002. Greene, Bob. audio book 978.282 Greene
5. Once upon a town [sound recording] : the miracle of the North Platte Canteen / p2002. Greene, Bob. 978.2C GREENE
6. Once upon a town : the miracle of the North Platte Canteen / c2002. Greene, Bob. 978.282 Greene
7. Once upon a town : the miracle of the North Platte Canteen / c2002. Greene, Bob. large type LARGE PRINT
start
8:15 AM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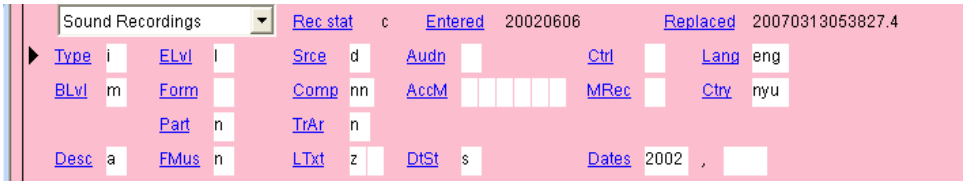
BLvl m Form Comp nn AccM MRec Ctry nyu
Part n TrAr n
Desc a FMus n LTxt h DtSt s Dates 2002 ,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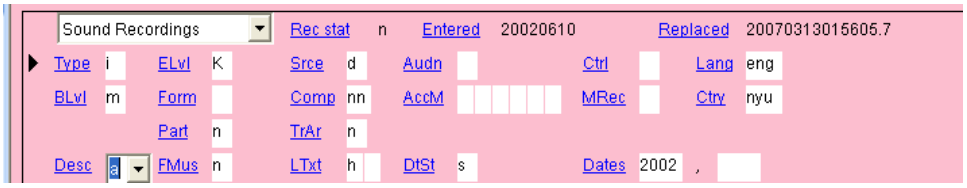
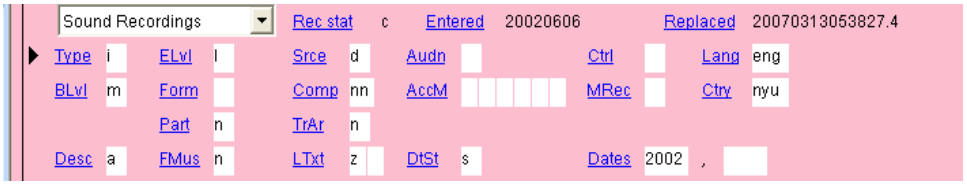
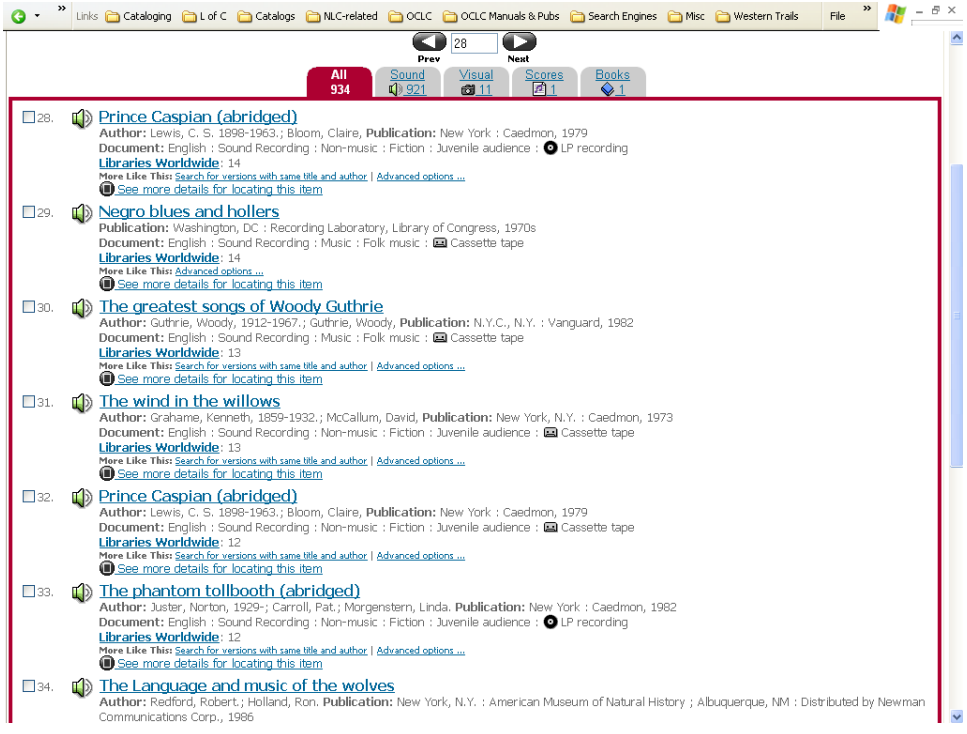
Part n TrAr n
Desc a FMus n LTxt z DtSt s Dates 2002 ,

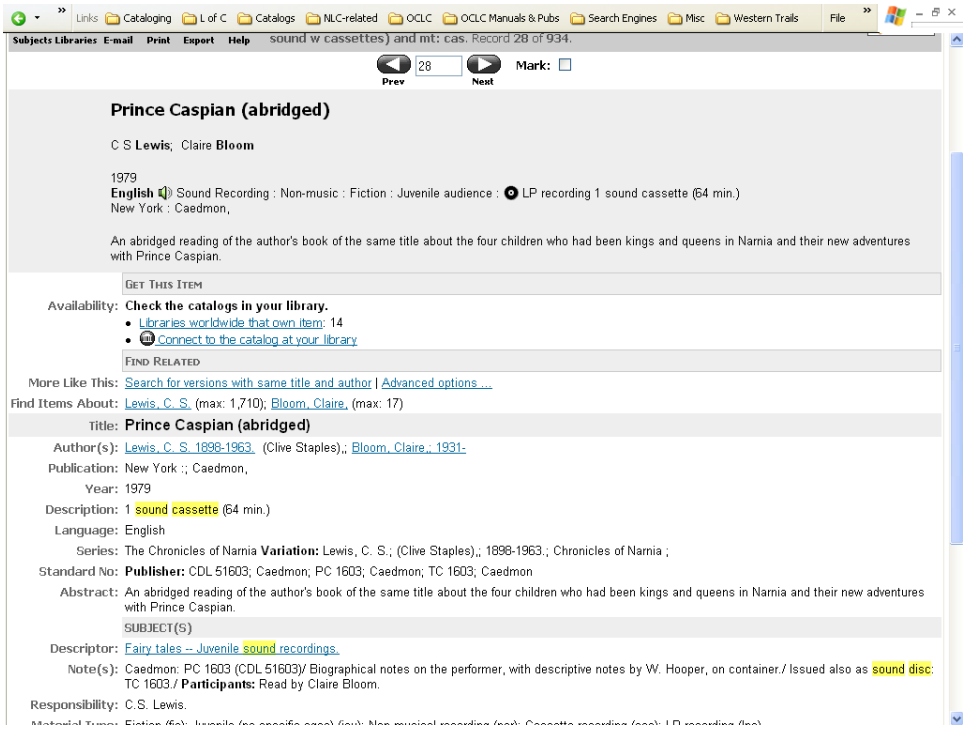


007 sd fungnn---ed
s=sound recording
d=sound disc



007 ss lunjlc
s=sound recording
s=sound cassette





Assignment

http://nlc.nebraska.gov/handouts/classmaterials/marcfall11/marc.html

Due by 8AM Tuesday, October 11, 2011

Next Session

- Title and edition fields